



Midwest Pay Link, Inc.

Phone (859) 581-2326

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Employee Information Worksheet

Company Name _____

Employee Number _____ Date _____

First Name _____ New Hire _____ Change _____

Middle Initial _____ Re-Hire _____

Last name _____

SSN _____

Location Number _____

Department Number _____

Address _____

City _____

State _____

Zip Code _____

County _____

Regular Rate of Pay _____ Vacation Accrual Rate _____

Overtime Rate of Pay _____ Sick Pay Accrual Rate _____

Hire Date _____ Birth Date _____ Term Date _____

Withholding Information

Marital Status Married _____ Single _____

Number of Exemptions Federal _____ State _____

Additional Withholdings Federal _____ State _____

School District (if applicable) _____

Local(if different than main payroll) _____

Workmans' Compensation Manual Number _____

Approval: _____